

San Benito County Amateur Radio Association
3226 Southside Road, Hollister, CA 95023 and online Zoom
Tuesday, May 5, 2026, 7 pm
Meeting Minutes

Meeting call to order by Sara KJ6SAS.

Present: Allen King KO6GAT, Mike Okubo (KE6HOG), Tim Takeuchi (W6TST), Heatherly Takeuchi (N6HKT), Ron Ross (KD6ZXG), Benson Wong (K6BEN), George Hunt (N6GWH), Jim Deloach (WU0I), David Hitch (KO6AVA), Mike Parkin (KG6BEK).

Secretary's Report

April meeting minutes were board approved shortly after the last meeting in April.

Treasury's Report

\$1000 donation from IBM, thanks to Tim. \$500 to have carpets cleaned, thanks to Billy. Axos HYSA: \$8,005. Total savings: \$26,408.11. See attachments from the Treasurer. Tim motions. Dave seconds. (*assume motion approved*)

The endowment fund with the Community Foundation has officially been set up. Discussed having a formal letter to explain what folks are donating to when they donate to the Community Foundation. We think the Community Foundation will provide such a letter.

Quartermaster's Report

Sara to follow up with Billy on access to Asset Tiger, as she would like to conduct an audit on the inventory.

Tim's Update for ARES

Sea Otter Classic

- 38 total volunteers
- 82 shifts
- 1090 volunteer hours logged.
- Total attendance: 76,000
- 1100 brands exhibited.
- 30 international new exhibitors
- Campers: 8000
- Registered athletes: 6540
- Volunteers: 1,300
- International media: 430

Meshcore and Meshstatic nodes were set up, along with APRS radios. Meshstastic tracked at times when the APRS dropped. When the APRS tracked, the mesh dropped. Or there were times when both tracked.

Jim will talk about his radio expedition to Hawaii on Jun. 9th.

Open Operating Day scheduled to take place on May 23rd. It's the *Year of the Club*.

Sun. Jun. 7. Condor Gravel Challenge. 2 fixed stations (maybe more) and 1 SAG wagon.

Field Day: Jun 27 to 28 at Cienega School. Jim is proposing a full-wave loop on a 50 feet push-up mast. Set it up at the end of the lot, away from the rhombic antenna. It could be a CW antenna. It

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would require more time to set up. So, Jim is thinking of setting up on Friday but we would need to check with school first to see if this is alright.

Bonus points: Invite Angela Curro from County Board of Supervisors to attend field day. That way, we get bonus points for inviting a politician and served agency

Proposal: Rent a boom with a basket to fix the flag pole at the school and the repeater in Bear Valley.

Morgan Hill Freedom Fest: Jul. 3rd to 4th. Staging with parade and communications.
Pacifcon: Oct. 16 to 18. San Ramon, CA.

Net Control

May: Tim

Jun: Heatherly

Jul: Jim. Very end of July, he will not be here to conduct the Net that week.

VE Exams

5 people signed up for the class. 1 person signed up for test only. Dave is taking his AE. So two people so far are scheduled to take the test.

Heatherly will advertise at Gavilan College and the Post Office bill boards.

Swap Meet

Jul. 11, 2026. Ideas to advertise with other ham radio clubs.

Set up tables. Talk to Travis about his coming out to the meet to talk about 3D printing.

Meeting adjourned. George moves. Heather seconds. Motion passes.

Attachments

Treasurer's Reports: Account Balances, Income and Expense Detail, Budget vs Actuals

Community Foundation for SBC: SBCARA endowment contract

SBCARA ACCOUNT BALANCES As of April 30, 2026



| | |
|-----------------------------------|---------------------|
| Chase checking: Operating Account | 5,674.68 |
| Chase savings: Depreciation Fund | 7,718.85 |
| Axos Bank savings account | 8,005.27 |
| CFFSBC Endowment Fund | 5,000.00 |
| PayPal account | 9.31 |
| Total | \$ 26,408.11 |

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San Benito County Amateur Radio Association
Budget vs. Actual
As of March 31, 2026

| | Jan - Apr 26 | Budget |
|------------------------------------|--------------|-----------|
| Ordinary Income/Expense | | |
| Income | | |
| Donations | | |
| Donation - Corporate/Employee | 400.00 | 1,200.00 |
| Donation - General | 58.31 | 1,000.00 |
| Total Donations | 458.31 | 2,200.00 |
| Grants | | |
| Grant - IBM | 1,000.00 | 1,000.00 |
| Grant - Other | 0.00 | 3,000.00 |
| Monterey Peninsula Foundation | 0.00 | 5,000.00 |
| Total Grants | 1,000.00 | 9,000.00 |
| Holiday Party Income | 0.00 | 200.00 |
| Interest | 136.81 | 400.00 |
| Membership Dues | 327.34 | 750.00 |
| Other Income | 0.00 | 50.00 |
| SBCARA Clothing Purchase | 0.00 | 500.00 |
| VE Testing Fees | 1,199.38 | 1,500.00 |
| Total Income | 3,121.84 | 14,600.00 |
| Expense | | |
| Administrative Budget | | |
| Club Promotion Expense | 0.00 | 500.00 |
| Dues | | |
| NARCC Dues | 20.00 | 20.00 |
| Total Dues | 20.00 | 20.00 |
| Ham Club Online | 0.00 | 50.00 |
| Holiday Party | 0.00 | 550.00 |
| Insurance | | |
| Insurance - Equipment | 0.00 | 300.00 |
| Insurance - Liability | 0.00 | 300.00 |
| Total Insurance | 0.00 | 600.00 |
| Office Expense | 10.00 | 50.00 |
| SBCARA Clothing Expense | 0.00 | 500.00 |
| VE Testing Expense | 180.79 | 1,000.00 |
| Work Session Refreshments | 0.00 | 250.00 |
| Total Administrative Budget | 210.79 | 3,520.00 |
| DOC Expenses | | |
| Feedline Improvements | 0.00 | 250.00 |
| Repairs and Maintenance | 500.00 | 500.00 |
| Total DOC Expenses | 500.00 | 750.00 |
| Equipment Budget | | |
| Base Radio (Digital/Alalog) | 0.00 | 1,000.00 |
| HF Antenna | 0.00 | 1,500.00 |
| Misc Equipment Items | 0.00 | 100.00 |
| Repeater Upgrades & Maintenance | 0.00 | 1,000.00 |
| Solar Generator, portable | 3,255.46 | 5,000.00 |
| Trailer Equipment | 0.00 | 500.00 |
| Total Equipment Budget | 3,255.46 | 9,100.00 |
| Special Projects | | |
| Rural School Project | 0.00 | 200.00 |
| SAR Topo | 300.00 | 300.00 |
| Sea Otter | 0.00 | 200.00 |
| StarLink | 148.11 | 150.00 |
| Weather Station | 0.00 | 400.00 |
| Total Special Projects | 448.11 | 1,250.00 |
| Total Expense | 4,414.36 | 14,620.00 |
| Net Ordinary Income | -1,292.52 | -20.00 |
| Net Income | -1,292.52 | -20.00 |

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6:55 PM

May 3, 2026

Cash Basis

San Benito County Amateur Radio Association
Income & Expense Detail
Month of April

| Date | Num | Name | Memo | Debit | Credit | Balance |
|--------------------------------------|-----|-------------------------------------|----------------------------|-------|----------|----------|
| Ordinary Income/Expense | | | | | | |
| Income | | | | | | |
| Donations | | | | | | |
| Donation - Corporate/Employee | | | | | | |
| 04/27/2026 | | | IBM | | 150.00 | 150.00 |
| | | Total Donation - Corporate/Employee | | 0.00 | 150.00 | 150.00 |
| Donation - General | | | | | | |
| 04/29/2026 | | PayPal | Deposit | | 38.71 | 38.71 |
| | | Total Donation - General | | 0.00 | 38.71 | 38.71 |
| | | Total Donations | | 0.00 | 188.71 | 188.71 |
| Grants | | | | | | |
| Grant - IBM | | | | | | |
| 04/27/2026 | | | Deposit | | 1,000.00 | 1,000.00 |
| | | Total Grant - IBM | | 0.00 | 1,000.00 | 1,000.00 |
| | | Total Grants | | 0.00 | 1,000.00 | 1,000.00 |
| Interest | | | | | | |
| 04/30/2026 | | | AXOS Bank | | 23.75 | 23.75 |
| 04/30/2026 | | | Chase Depreciation Account | | 0.06 | 23.81 |
| | | Total Interest | | 0.00 | 23.81 | 23.81 |
| Membership Dues | | | | | | |
| 04/29/2026 | | PayPal | Deposit | | 19.11 | 19.11 |
| | | Total Membership Dues | | 0.00 | 19.11 | 19.11 |
| VE Testing Fees | | | | | | |
| 04/29/2026 | | PayPal | Deposit | | 71.36 | 71.36 |
| | | Total VE Testing Fees | | 0.00 | 71.36 | 71.36 |
| | | Total Income | | 0.00 | 1,302.99 | 1,302.99 |
| Expense | | | | | | |
| Administrative Budget | | | | | | |
| Office Expense | | | | | | |
| 04/15/2026 | 470 | Dept of Moptor Vehicl... | Reg renewal | 10.00 | | 10.00 |
| | | Total Office Expense | | 10.00 | 0.00 | 10.00 |
| | | Total Administrative Budget | | 10.00 | 0.00 | 10.00 |

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| | | | | |
|--------------------------------|-----|-------------------------------|--------------|------------------------|
| DOC Expenses | | | | |
| Repairs and Maintenance | | | | |
| 04/27/2026 | 471 | Choice Carpet Cleaning | Clean carpet | 500.00 |
| | | | | <u>500.00</u> |
| | | Total Repairs and Maintenance | | 500.00 |
| | | | | <u>0.00</u> |
| | | Total DOC Expenses | | 500.00 |
| | | | | <u>0.00</u> |
| Special Projects | | | | |
| StarLink | | | | |
| 04/17/2026 | | StarLink | | 1.87 |
| 04/20/2026 | | StarLink | | 50.00 |
| | | | | <u>1.87</u> |
| | | Total StarLink | | 51.87 |
| | | | | <u>0.00</u> |
| | | Total Special Projects | | 51.87 |
| | | | | <u>0.00</u> |
| | | Total Expense | | 561.87 |
| | | | | <u>0.00</u> |
| | | Net Ordinary Income | | 561.87 |
| | | | | <u>1,302.99</u> |
| | | Net Income | | 561.87 |
| | | | | <u>1,302.99</u> |

| |
|---------------|
| 500.00 |
| <u>500.00</u> |
| 500.00 |
| <u>51.87</u> |
| 51.87 |
| <u>51.87</u> |
| 561.87 |
| <u>561.87</u> |
| 741.12 |
| <u>741.12</u> |

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**Community
Foundation**
FOR SAN BENITO COUNTY

Fund Agreement
Non-Profit Fund Endowment
Permanent, Expendable
or Pass Through

Fund Name San Benito County Amateur Radio Endowment Fund

THIS NONPROFIT FUND AGREEMENT is made as of April 7, 2026 between San Benito County Amateur Radio, a California nonprofit public benefit corporation ("Non-Profit"), and the Community Foundation for San Benito County, a California nonprofit public benefit corporation ("Foundation"), with its principle office located at 829 San Benito Street, Suite #200, Hollister, California, 95023.

WHEREAS, the Parties to this Agreement have a common interest in the welfare of San Benito County and in serving charitable, scientific or educational purposes within the meaning of Section 501 (c)(3) of the Internal Revenue Code of 1986, as amended (hereinafter the "Code").

WHEREAS, each Party is a qualified charitable organization within the meaning of the Code, and

WHEREAS, the Foundation has been established with a principle purpose to receive and administer funds as endowments for various charitable, scientific or educational purposes and organizations in San Benito County, the Agency has expressed a desire to establish a fund at the Foundation to provide income and long-term protection for the operations of the Non-Profit, and the Non-Profit wishes to have the benefits of such fund.

NOW, THEREFORE, the Parties agree as follows:

Establishment of the Fund. A fund shall be established on the books of the Foundation and shall be known as the San Benito County Amateur Radio Endowment Fund (Fund Name). The Fund was opened with a donation of: \$5,000.

- 1. Property of the Fund.** The Fund shall include the property received with the execution of this Agreement, such additional property as may from time to time be transferred to the Fund by the Non-Profit for inclusion in the Fund, such additional property as may from time to time be transferred from any other source for inclusion in the Fund and accepted by the Foundation, and all undistributed income from the foregoing property. The Fund shall be the exclusive property of the Foundation, held by it in its corporate capacity, and shall not be deemed a trust fund held by it in a trustee capacity. The Foundation shall have the ultimate authority and control over all property in the Fund, and the income derived from it, in accordance with the Articles of Incorporation and Bylaws of the Foundation (as they may be amended from time to time), and the terms of this Agreement, applied in a manner not inconsistent with said Articles and Bylaws.
- 2. Source of Funds and Donor Intent.** All property transferred to this Fund, whether received directly from individual donors or indirectly passing through the Non-Profit as a result of the Non-Profit receiving funds from individual donors, constitute outright and irrevocable gifts from various donors, other than and, unrelated to, the Non-Profit, for the purpose of funding the San Benito County Amateur Radio Endowment Fund (Fund Name).

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3. **Fund Type.** This fund shall be designated as one of the following fund types:

Permanent Endowment Fund – intended to preserve principal and make grants only from earned income in accordance with Foundation's Annual Spending Policy.

Expendable Endowment Fund – intended to earn income in our investment pool but not subject to Foundation's Annual Spending Policy.

Pass Through Fund – not invested in Foundation's investment pool, and may be fully spent or partially transferred to the organization's endowment fund held at the CFFSBC. (This fund type is subject to 7-12% gift processing fees)

4. **Designation of Purpose.** The Fund shall be used to support the work and help advance the mission of the nonprofit recipient of the fund. If the nonprofit ceases to assist the Foundation's board of directors will exercise variance power to issue grants most closely aligned with the mission of the organization.

5. **Distributions from the Fund.** Distributions from endowment funds shall be in accordance with the spending policy established by the Board of the Foundation, typically paid and distributed at least annually upon request from the Non-Profit. Distributions in excess of the Foundation's spending policy may be made to the Non-Profit in any year as determined by the Board of the Foundation. Recommendations for such distributions may be made from time to time to the Foundation by the Non-Profit. Recommendations of the Non-Profit shall be solely advisory and not binding on the Foundation.

6. **Fund Advisors.** Fund advisors to San Benito County Amateur Radio Endowment Fund (Fund Name) must hold a current officer position in the organization or committee to the fund. Advisors are authorized to make grant distribution recommendations from the fund in accordance with the Foundation's spending policy. As officers rotate out of their organizational role, they will be automatically removed as a fund advisor by the Foundation. Any other instructions for individuals to remain as fund advisors outside of their organizational role, must be reflected in the organization's board minutes with a copy submitted to the Foundation. A current fund advisor may recommend grant distributions. Grant distribution recommendations must be made in writing and signed by the advisor using the current "Request for Distribution from Account" form, or online fund advisor portal

7. **Exercise of Variance Power.**

- (a) This Agreement is subject to the Foundation's authority to vary the terms of the gift. As stated in the Foundation's Bylaws, the Foundation may modify any restriction or condition on the distribution of funds for any specified charitable purpose or to specified organizations if, in the sole judgment of the Board (without the necessity of approval of any other party), such restriction or condition becomes, in effect, unnecessary, incapable of fulfillment, or inconsistent with the charitable needs of the community or area served.
- (b) The Foundation shall promptly notify Non-Profit of any decision made to exercise the variance power. Notification of the exercise of the power shall be delivered in writing to the last known address of Non-Profit within 14 business days following the Board's decision. The Foundation shall also notify the Non-Profit if it becomes aware of any other action instituted or proposed by any person to vary the purposes, uses or method of administration of the Fund.

8. **Fees.**

The Foundation will charge a 1.5 % annual professional service fee which will be calculated monthly (1/12th of fee) and taken from fund balance at the end of the Foundation's fiscal accounting month.

The Foundation will charge a 2.0 % annual professional service fee which will be calculated monthly (1/12th of fee) and taken from fund balance at the end of the Foundation's fiscal accounting month.

The Foundation will take a one-time gift processing fee of ____% per gift transaction.

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9. Fund Options

Successor Advisor

I/We do wish to name successor advisors - In the event that the initial donor(s) and/or advisor(s) to this Fund dies, resigns, or become otherwise unable or unwilling to act in this capacity other instructions have been provided in writing per *Fund Designation and Purpose*, attached.

I/We do not wish to name successor advisors - In the event that the initial donor(s) and/or advisor(s) to this Fund dies, resigns, or become otherwise unable or unwilling to act in this capacity and no successor advisors are named, unless other instructions have been provided in writing, the balance of this Fund may be transferred to other Foundation funds serving purposes similar to those designated above.

Custom Grant Letter

Each grant sent from a fund is mailed with a custom grant letter including the Foundation's logo, name and address. Unless anonymity is requested, these letters will also indicate the name of the Fund:

Please make all grants from this Fund anonymous.

I/We may request anonymity in writing on a grant-by-grant basis.

An organization that receives grants from the Fund you advise may wish to send information to you. Please indicate your contact preference for the custom grant letter:

Do not provide my/our name(s) or address.

Provide the following address: _____

Anonymity and Publicity

The Foundation publishes reports and newsletters that include information about donors, grantees and Foundation funds. Please indicate your preferences:

I/We are willing to be featured in newsletters.

I/We are willing to be interviewed for media stories on philanthropy.

Do not include my/our name(s) in donor listings.

Do not include the name of this Fund in fund listings.

10. Arbitration. In the event of any dispute, claim, question, or disagreement arising from or relating to this agreement, the parties hereto shall use their best efforts to settle the dispute, claim, question, or disagreement. To this effect, they shall consult and negotiate with each other in good faith and, recognizing their mutual interests, attempt to reach a just and equitable solution satisfactory to both parties. If they do not reach such solution within a period of 60 days, then, upon notice by either party to the other, all disputes, claims, questions, or differences shall be finally settled by arbitration administered by the American Arbitration Association in accordance with the provisions of its Commercial Arbitration Rules.

11. Acknowledgement. The undersigned acknowledge I/We have read the Foundation's *Policies and Guidelines for Designated Funds* as attached to this Agreement and agree to the terms, fees, and conditions described therein. We also understand that any contributions, once accepted by the Foundation, represent irrevocable contributions to the Foundation, the Foundation has variance power under IRS regulations and these gifts are not refundable to us or our donors.

Please note: CFFSBC does not execute, facilitate, or control any tax-exempt filings or reports (state or federal), such as 501(c) (3), for any organization except the CFFSBC itself.

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Non-Profit Contact Information

San Benito County Amateur Radio Association

Non-Profit Name

61-1646752

EIN# N/A

EIN#

3226 Southside Rd, Hollister, CA 95023

| Mailing Address | City | State | Zip |
|-----------------|------|-------|-----|
|-----------------|------|-------|-----|

| | | | |
|--|--|--|--|
| 3226 Southside Rd, Hollister, CA 95023 | | | |
|--|--|--|--|

| Street Address | City | State | Zip |
|----------------|------|-------|-----|
|----------------|------|-------|-----|

| | | | |
|---------------|------------------|---------------------|--|
| (831)801-8507 | kj6sas@gmail.com | https://sbcara.org/ | |
|---------------|------------------|---------------------|--|

| Primary Phone number | E-Mail | Website |
|----------------------|--------|---------|
|----------------------|--------|---------|

Attachments:

- CF-FA-204 Policies and Guidelines Designated Funds
- CF-FA-207 Common Definitions
- CF-FA-304 Inactive Fund Policy