San Benito County Amateur Radio Association
3226 Southside Road, Hollister, CA 95023 and online Zoom
Tuesday, October 1, 2024, 7pm
Meeting Minutes

1. Meeting call to order by Sara KJ6SAS. Introductions.
   Members present: Tim Takeuchi W6TST, Ron Ross KG6ZXG, Benson Wong K6BEN, Mel Tolentino KK6MES, Dave Hitch KO6AVA, Mario Gomez N7YMZ, Billy Boltz W6WKB, Thomas Sorento KO6ESP, Lori Sorento KO6ESQ, Heatherly Takeuchi N6HKT

BUSINESS
2. Secretary's Report: Heatherly N6HKT. The September meeting minutes were not reviewed because they were not distributed.
3. Treasurer's Report: Ron KD6ZXG.
   a. Review and approve Treasurer's Reports. It was moved by Mel to approve the Treasurer's Report. It was seconded by Dave. The motion was passed by a voice vote of the members present.
      Do we want to invest any of our money that we don't need to be keep liquid? Benson mentioned some info. He will send a link to Ron to investigate.
   b. OES county funding updates, equipment plan: Tim W6TST. The OES has a budget of about $5000. We have some needs to pay for like our alarm system, etc. Currently, we do not have an up-to-date commercial mobile radio for the trailer, or the DOC. Tim requested a bid on the radios, not information yet. He is also checking with the Sheriff's office to make sure they are not changing their radio direction.
      i. Trailer - commercial grade VHF radio with digital capacity
      ii. DOC - commercial grade VHF radio with digital capacity, and APRS/Packet capable radio
   c. Annual internal audit. Billy W6WKB. Billy, Benson, Ron and Sara met to work on the internal review. It all looks great. Billy will write up the final findings report this week and send it to the Board. Benson: if there is anything we can do to make Ron's job easier, we should do it. Ron was going to look into whether QuickBooks can take PDFs for receipts. Sara said Billy and Benson can choose a piece of logo wear for a reward for their efforts.
4. Quartermaster's Report: Mel KK6MES
   a. Tagging equipment. Mel thanked Tim, Sara and Heatherly for putting in all the items and detail into AssetTiger. Tim thinks we have all the major items. Mel wants anything over $100 tagged.
   b. DOC upgrades. No immediate (emergency) needs. Tim mentioned that we could use a patch panel for the antennas. Mel will look into it. Nicer than going through a window with the coax for the antenna when we have events. There is at least one window covering that needs repair.
5. N6SBC Net Control:
   Oct – Brian KG6BKI
   Nov – Billy W6WKB; Benson K6BEN
   Dec – Sara KJ6SAS
   Jan – Mel – KK6MES
6. Club Engagement: Tim W6TST
   a. Ham Club Online membership and email communications
      i. **How many days before the expiration date should a member be warned via E-mail of an expiring membership?** HamClubOnline will send a single e-mail this number of days <u>prior</u> to the member's expiration date. If set to zero, no e-mail will be sent to the member. The e-mail can be viewed/changed on the e-mail configuration page. The default is 0.
      ii. **E-mail member when their membership has expired?** HamClubOnline will send a single e-mail to the member when their membership with the club has expired. The member will be set to "Expiring

Soon" roster status regardless if they are e-mailed or not. The e-mail can be viewed/changed on the e-mail configuration page. The default is No.

iii. **How many days should a member remain on the roster without a valid membership (i.e. expired) before being removed?** HamClubOnline will automatically remove (i.e. set the member to "Expired" roster status) this number of days <u>after</u> the member's expiration date. If set to zero, the member will remain on the roster in "Expiring Soon" roster status indefinitely until manually removed. The system will not remove a member that does <u>not</u> have an expiration date (i.e. never had a membership.) The default is 0.

iv. **E-mail member when they have been automatically removed from the roster?** HamClubOnline will send a single e-mail to the member when they have been removed from the roster, if this option is set to Yes. The e-mail can be viewed/changed on the e-mail configuration page. The default is No.

v. **How many days does someone need to be a member before they can vote in elections?** HamClubOnline will not send an election ballot to a voting member (set in roster ranks) that has a start date smaller than this number of days prior to the scheduled <u>end</u> date of the election. If set to zero, the system will send an election ballot to all voting members. The default is 0.

vi. **How many days does someone need to be a member to be eligible to run for an election?** HamClubOnline will display members on the election ballot that have a start date this number of days smaller than this number of days prior to the scheduled end date of the election. If set to zero, all members are eligible to run for an election. The default is 0.

vii. **Club fiscal year starting month?** This would be calendar month for when your club <u>starts</u> its fiscal year. For most clubs, this will probably be January. The default is January.
Everyone feels we should just continue doing what we have done.
The information that HamClubOnline has is good to have for grants according to Sara. There is a website where you can check a non-profits reliability. We are Gold Level. Not far from Platinum Level. It would take more transparency of financial items to move to Platinum.

b. QSL cards and information cards that look like QSL cards to replace the rack cards we hand out to fellow ham operators at events.

Frequencies for San Benito County

Repeater	Frequency	Offset	PL/CTCSS
Hollister	147.315 MHz	+	94.8 Hz
Call Mountain	145.410 MHz	–	118.8 Hz
Bear Valley	146.625 MHz	–	94.8 Hz
Hernandez Valley	146.985 MHz	–	118.8 Hz

For mor information, or to join our group, go to www.sbcara.org
To join SBCARA, Please go to HamClubOnline.com enter your callsign to create an account and search for "N6SBC" to find SBCARA.

It was decided we try 100 info cards, 100 QSL cards for events. Send photos or suggestions to Heatherly.

c. Volunteer hours: The club is at **2340 volunteer hours** for this group this year so far – Tim is sure he is missing some, so please submit them if you want them included in our total.   Or is over 2000 tracked enough and we shouldn't worry about tracking more? Sara said it is up to Tim if he wants to track it. Tim mentioned that the number of volunteer hours logged is used by some organizations to award grants.

ARES, RACES

7. News and Events: Tim W6TST. Tim is thinking of dropping Sunday participation. Just monitor the radio for Saturday.
   a. Oct. 5-6 – ARRL ARES Simulated Emergency Test. Count in Billy for both SET and CQP
   b. Oct. 5-6 – California QSO Party. Probably just Saturday. Phil S K6TT will be bringing his 50' tower.
   c. Oct. 17, 10:17 - CA ShakeOut Drill. A net here in town. Two rural schools Panoche (Clark), and Jefferson (Sara).
   d. Pacificon October 18-20. San Ramon, CA

PROJECTS

8. Amateur radio, club engagement
   a. VE report. Heatherly N6HKT. Nov 9 - Ham Cram & Test Session, Hollister; SBCARA welcome table, Billy W6WKB, Sara KJ6SAS, TBD. We also have a Remote Testing Session set for October 25th.
9. San Juan Canyon communications. Mel KK6MES. They have nets on GMRS each Thursday at 1900.
10. N6SBC repeater repairs and upgrades. Ron KD6ZXG. Mel and Ron went to Call Mt and Bear Valley repeaters to do some maintenance. They are over modulating some.
11. Rural Schools radio stations. Sara KJ6SAS
    a. Jefferson School antenna. Billy and Sara did some work to improve the Jefferson connection. TX Call Mt, RX through Bear Valley.
    b. CA ShakeOut Drill, volunteers for rural schools' participation? (above)

OTHER

12. 2025 Board nominations open! Ron nominated for Treasurer. Sara for President. Benson for Secretary. Billy for Quartermaster?? Sara will send an email about election only.

13. December holiday party planning $500. Dec 6th. Sara will call Pizza Factory in SJB. Heatherly and Sara will plan the holiday party.

14. Adjourn.

    Dave moved that we adjourn the meeting. The motion was seconded by Mel. The motion was passed by a voice vote of the members present. The meeting was adjourned at 2035.

San Benito County Amateur Radio Association
Budget vs. Actual
January 1 through Sept 30, 2024

	Jan - Sep 24	Budget
Ordinary Income/Expense		
Income		
Donations		
Donation - Corporate/Employee	900.00	1,200.00
Donation - General	277.30	500.00
Donation - Holiday Party	53.42	0.00
Total Donations	1,230.72	1,700.00
Grants		
Grant - IBM	1,000.00	500.00
Grant - Other	2,750.00	2,000.00
Total Grants	3,750.00	2,500.00
Interest	1.10	1.00
Membership Dues	351.79	600.00
Other Income	75.00	49.00
SBCARA Clothing Purchase	15.73	500.00
VE Testing Fees	977.94	500.00
Total Income	6,402.28	5,850.00
Expense		
Administrative Budget		
Club Promotion Expense	174.77	1,000.00
Dues		
NARCC Dues	20.00	20.00
Total Dues	20.00	20.00
Ham Club Online	50.00	50.00
Holiday Party	0.00	500.00
Insurance		
Insurance - Equipment	215.08	250.00
Insurance - Liability	300.00	300.00
Total Insurance	515.08	550.00
Office Expense	25.00	100.00
SBCARA Clothing Expense	1,417.52	50.00
VE Testing Expense	802.25	1,000.00
Work Session Refreshments	161.85	250.00
Total Administrative Budget	3,166.47	3,520.00
DOC Expenses		
Office Furniture	480.67	400.00
Repairs and Maintenance	18.56	1,500.00
Total DOC Expenses	499.23	1,900.00

Equipment Budget		
Repeater Upgrades	1,031.44	1,500.00
Trailer Equipment	983.00	1,500.00
Total Equipment Budget	2,014.44	3,000.00
Special Projects		
Rural School Project	0.00	200.00
SAR Topo	300.00	300.00
Sea Otter	576.40	600.00
StarLink	136.50	450.00
Total Special Projects	1,012.90	1,550.00
Total Expense	6,693.04	9,970.00
Net Ordinary Income	-290.76	-4,120.00
Net Income	-290.76	-4,120.00

San Benito County Amateur Radio Association
Income & Expense Detail
September 2024

Date	Num	Name	Memo	Debit	Credit
Ordinary Income/Expense					
Income					
Donations					
Donation - Corporate/Employee					
09/03/2024			IBM		50.00
09/30/2024			IBM		100.00
Total Donation - Corporate/Employee				0.00	150.00
Total Donations				0.00	150.00
Interest					
09/30/2024			Deposit		0.12
Total Interest				0.00	0.12
VE Testing Fees					
09/26/2024	PayPal		Deposit		49.02
Total VE Testing Fees				0.00	49.02
Total Income				0.00	199.14
Net Ordinary Income				0.00	199.14
Net Income				**0.00**	**199.14**

SBCARA
ACCOUNT BALANCES
As of September 30, 2024

Chase checking: General Fund	$	2,827.26
Chase checking: Depreciation Fund	$	5,718.26
Chase savings account	$	14,731.27
PayPal account		
Total	**$**	**23,276.79**