

San Benito County Amateur Radio Association
3226 Southside Road, Hollister, CA 95023
May 7, 2024, 1900
Meeting Minutes

1. Meeting called to order by Sara KJ6SAS
Introductions, attendance: Sara Steiner KJ6SAS, Tim Takeuchi W6TST, Billy Boltz W6WKB, Heatherly Takeuchi N6HKT, Ron Ross KD6ZXG, Mario Gomez N7YMZ, Mel Tolentino KK6MES, Ray Dzek N6DZK, David Hitch KO6AVA, Harry Hill WA6BWT

BUSINESS

2. Secretary's Report: Heatherly N6HKT. April minutes were not posted on the club website. Sara suggested we send out the minutes in the mid-month newsletter. The minutes for April will be approved in June.
3. Treasurer's Report: Ron KD6ZXG
 - a. Review and approval of Treasurer's Reports (attached below). It was moved by Billy, and seconded Dave that we approve the Treasurer's Report. It passed by voice vote of the members present.
 - b. OES county funding updates, if any. None.
 - c. Audit internal audit. We still need a second person to help Billy with the internal audit.
4. Quartermaster's Report: Mel KK6MES
 - a. Tagging equipment. Mel looked at Asset Tiger. All of the board members created accounts. Sara said it was very easy. Mel was pleased because now he needs help entering our inventory. He put in the repeater equipment recently. Next is the DOC equipment and the trailer. Don't worry about items that are less than \$100. We can do the tagging as we use things.
 - b. DOC upgrades. We used the "Fly-away Kit" SHARES radio for a month. We have another set of chairs for meetings and get-togethers.
5. ARES/RACES news and updates: Tim W6TST.
 - Tim suggested we don't go to the fair this year. He spent four days of vacation last year and we only received a couple of contacts. He talked to Kris [Mangano OES Manager] about it and they didn't think they could participate in the fair this year either.
 - CalOES is having a regional exercise. It's okay if you want to do it; however, the people planning it moved the event to a Thursday. Then they moved the meetings to 3:00 PM in the afternoon (two meetings every other week). This is more than Tim's work schedule can handle away from the office. Yet, he felt bad about not participating in the event since he thought Santa Cruz and Monterey are doing it also. He later found out that Santa Cruz would pull out and Monterey County may also.
 - Tim proposed that the three counties (San Benito, Santa Cruz, Monterey) and south Santa Clara County (i.e. Gilroy, and Morgan Hill) have their own exercise on Oct 6-7 which is the date of the ARRL SET (Simulated Emergency Test). All of the people he has talked to already thinks it sounds like a great idea. The members present also thought it sounded like a good idea as well. Billy said he enjoyed last year's injects which had him drive to various businesses in town and the Sheriff's Department.
 - Farmer's Market with OES – For outreach, it was suggested that we have a booth at the Farmer's Market sometime this summer. Tim asked OES and they would like too once or twice as well. They are demonstrating "compression only" CPR.
 - Jack and the LDS church may plan another preparedness fair this year.
6. Net Control:
 - May – Mel KK6MES
 - June – Heatherly N6HKT
 - July – Sara KJ6SAS
 - August – Dave Hitch KO6AVA
 - September – Billy W6WKB

PROJECTS

7. N6SBC Repeater, upgrades and maintenance. Ron KD6ZXG.

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Phase 2 – bought the insulation for Hernandez Valley. Changed a couple of cables on Call Mt and Bear Valley.

8. Rural school radios, Jefferson School. Ron, Sara. The dual bander at Jefferson school is having problems. Jack has offered a better antenna, because they are constrained on where they can put antennas. Sara said there is a defuncted weather station that we might be able to take its site. Ron wants to take a directional antenna down to the school and see if it will help. Currently, they can transmit on Call Mt and receive on Bear Valley. Perhaps we can program in a cross-band channel on one of the 8800s for temporary use.
9. San Juan Canyon (SJC) Communications Support. Mel KK6MES, updates, if any. Nothing new. Have not heard a date for the class. Sara did get her GMRS license.
10. SBCARA club engagement. Billy W6WBK. He wants to have a table at the Ham Cram at the August 3rd session in Hollister.
 - a. SBCARA sponsored testing, FCC licensing: Committee report, Ron, Tim and Heatherly. Free class didn't work. How about a congratulations letter. Come to the meeting for a \$35 gift card. Have it ready for next meeting and reviewed before the Aug 3rd.
 - b. Workshops, tutorials: Tim. Take Fridays and do a licensing help once a month, getting on the air at the DOC once a month.
 - c. Outreach: Ham Help. Sara. Tim will put the Ham Help page up on the site.
 - d. Website engagement, sbcara.org. It has changed a bunch. Don't have to scroll down so far. Sara wants a search bar at the top.

EVENTS

11. Past Events:

- a. April 18 - 21, Sea Otter Classic, updates: Tim W6TST. We staffed 51 shifts, 750 logged hours this year. Other than our APRS repeater not working, it was a great year as far as our mission went. Tim ran a bunch of Zoom calls during the weeks leading up to the event to get information out to the radio volunteers and it made deployment smooth on those early mornings on event days. Billy commented that we get asked a lot questions from the racers.

12. Upcoming events:

- a. May 8th a Wild Fire Resiliency meeting. Info at tinyurl.com/sbcmtg. Sara wants to know if they are going to discuss communications.
- b. May 11th next Ham Cram and Exam 15 of 20 seats are full.
- c. May 14 Forum 1900 – Kristen McIntyre ARRL VP will talk about Transformers and give an update on what is happening at ARRL HQ – Zoom only
- d. May 18th – iCare Race done by the Alliance Club, they are asking for radio support. Need 10-18 people to help with radio support (SAG and aid stations). Great way to show what we can do. Information and signup at icareclassic.org
- e. Sequoia Century cycling race – June 2nd
- f. Field Day Fourth weekend in June: June 22-23rd, Cienega School. The school has limited availability during June due to repaving of their playground. We will plan on using Cienega School or Willow Grove school if necessary. Sara will check with Willow Grove and will drive the trailer out.
- g. Golden Eagle – Wednesday, June 26th Bay area exercise – disaster scenario. If you are available to help, please let Tim know.
- h. July 4th – Freedom Festival Parade Ray N6DZK – we will have a Net control with mutual aid on commercial radios. Five events over two days. Staging, Net control, Radio distribution and collection. If you have questions or are interested in helping, email Ray at ray@dzek.net.
- i. July 13th DOC Cleaning and BBQ
- j. August 3rd, Ham Cram and Exam in Hollister at the Epicenter, Hollister. Flyer available soon.

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- k. National Night Out, August 6th. We will participate with OES.
- l. Simulated Emergency Test (SET), Oct 4-6th.
- m. Pacificon Oct 18-20th at the San Ramon Marriott

OTHER

Ron was having problem with his radio and figured out it was an LED lightbulb that was causing the issue. Billy would like a code to get into the DOC. (Talk to Ron).

Adjourn

Billy moved that we adjourn the meeting, it was seconded by Tim. All present were in favor. The meeting was adjourned at 2023.

Respectfully submitted by Heatherly Takeuchi/N6HKT
SBCARA, Secretary

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San Benito County Amateur Radio Association
Income & Expense Detail
 Month of April 2024

Date	Num	Name	Memo	Debit	Credit	Balance
Ordinary Income/Expense						
Income						
Donations						
Donation - Corporate/Employee						
04/30/2024	EFT		IBM		150.00	150.00
Total Donation - Corporate/Employee				0.00	150.00	150.00
Total Donations				0.00	150.00	150.00
Interest						
04/30/2024			Deposit		0.13	0.13
Total Interest				0.00	0.13	0.13
VE Testing Fees						
04/29/2024	EFT	PayPal	Deposit		157.65	157.65
Total VE Testing Fees				0.00	157.65	157.65
Total Income				0.00	307.78	307.78
Expense						
Administrative Budget						
Insurance						
Insurance - Liability						
04/02/2024	EFT	Risk Strategies Company	Liability insurance	300.00		300.00
Total Insurance - Liability				300.00	0.00	300.00
Total Insurance				300.00	0.00	300.00
SBCARA Clothing Expense						
04/02/2024	445	Tim Takeuchi	Badge reimbursement	7.00		7.00
Total SBCARA Clothing Expense				7.00	0.00	7.00
Total Administrative Budget				307.00	0.00	307.00
Equipment Budget						
Repeater Upgrades						
04/29/2024	DEBIT	Pasternack	Coax - Call Mountain	144.32		144.32
Total Repeater Upgrades				144.32	0.00	144.32
Total Equipment Budget				144.32	0.00	144.32
Special Projects						
Sea Otter						
04/24/2024	446	AG Custom Gifts	Clipboards	280.00		280.00
Total Sea Otter				280.00	0.00	280.00
Total Special Projects				280.00	0.00	280.00
Total Expense				731.32	0.00	731.32
Net Ordinary Income				731.32	307.78	-423.54
Net Income				731.32	307.78	-423.54

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San Benito County Amateur Radio Association
2024 Budget vs. Actual
 As of April 30

	<u>Jan - Apr 24</u>	<u>Budget</u>
Ordinary Income/Expense		
Income		
Donations		
Donation - Corporate/Employee	450.00	1,200.00
Donation - General	275.30	500.00
Donation - Holiday Party	53.42	0.00
Total Donations	<u>778.72</u>	<u>1,700.00</u>
Grants		
Grant - IBM	1,000.00	500.00
Grant - Other	0.00	2,000.00
Total Grants	<u>1,000.00</u>	<u>2,500.00</u>
Interest	0.50	1.00
Membership Dues	252.68	600.00
Other Income	75.00	49.00
SBCARA Clothing Purchase	7.73	500.00
VE Testing Fees	802.71	500.00
Total Income	<u>2,917.34</u>	<u>5,850.00</u>
Expense		
Administrative Budget		
Club Promotion Expense	80.00	1,000.00
Dues		
NARCC Dues	20.00	20.00
Total Dues	<u>20.00</u>	<u>20.00</u>
Ham Club Online	0.00	50.00
Holiday Party	0.00	500.00
Insurance		
Insurance - Liability	300.00	300.00
Total Insurance	<u>300.00</u>	<u>300.00</u>
Office Expense	25.00	100.00
SBCARA Clothing Expense	1,417.52	50.00
VE Testing Expense	370.58	1,000.00
Work Session Refreshments	0.00	250.00
Total Administrative Budget	<u>2,213.10</u>	<u>3,270.00</u>
DOC Expenses		
Office Furniture	480.67	400.00
Repairs and Maintenance	0.00	1,500.00
Total DOC Expenses	<u>480.67</u>	<u>1,900.00</u>

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2024 Budget vs. Actual
 As of April 30

	Jan - Apr 24	Budget
Equipment Budget		
Repeater Upgrades	144.32	1,500.00
Trailer Equipment	983.00	1,500.00
Total Equipment Budget	1,127.32	3,000.00
Special Projects		
Rural School Project	0.00	200.00
SAR Topo	300.00	300.00
Sea Otter	578.40	600.00
StarLink	136.50	450.00
Total Special Projects	1,012.90	1,550.00
Total Expense	4,833.99	9,720.00
Net Ordinary Income	-1,916.65	-3,870.00
Net Income	-1,916.65	-3,870.00

SBCARA
ACCOUNT BALANCES
As of April 30, 2024



Chase checking: General Fund	\$ 1,201.97
Chase checking: Depreciation Fund	\$ 5,718.26
Chase savings account	\$ 14,730.67
PayPal account	\$ 24.01
Total	\$ 21,674.91