

San Benito County Amateur Radio Association  
3226 Southside Road, Hollister, CA 95023  
April 2, 2024, 1900  
Meeting Minutes

1. Meeting called to order by Sara KJ6SAS  
Introductions, attendance: Sara Steiner KJ6SAS, Ron Ross KD6ZXG, Tim Takeuchi W6TST, Mel Tolentino KK6MES, Dave Hitch KO6AVA, Benson Wong K6BEN, Mario Gomez N7YMZ, Billy Boltz W6WKB, Heatherly Takeuchi N6HKT

#### BUSINESS

2. Secretary's Report: Heatherly N6HKT. Minutes of March meeting approval. Billy moved, and Mel seconded to accept the minutes of the March meeting. It was passed by a voice vote of the members present.
3. Treasurer's Report: Ron KD6ZXG
  - a. Review and approval of Treasurer's Reports. Billy moved, and Tim seconded motion to approve the Treasurer's Report. Passed by a voice vote of the members present.
  - b. OES county funding and expenses. We have a zero balance with OES now. Sara asked what is the best way for us to keep track of this money? Tim said we can't keep track, but to spend the money they find as quick as possible. It is best if we have a project ready to go if OES finds us any money. A quarterly report might be more "doable." Let's make it an inquiry.
  - c. Audit – Two volunteers are needed for SBCARA annual internal audit. Billy would be willing to help, but needs to have someone to help. He has been part of an audit as a union leader. Jack Kirk (W6KRR) didn't give us instructions of how to do an audit from last year. Maybe we can add a "help wanted" to the next Newsletter for a second auditor.
4. Quartermaster's Report: Mel KK6MES
  - a. Tagging equipment. Asset Tiger software, Asset Tag labels. All the board members have Asset Tiger accounts now. Mel has added the repeaters to the inventory. He needs a category for items. \$ amount and who owns it. (Club or OES). We should be able to create our own locations. Heatherly will add the VE group's Pelican case and 13 Fire tablets used for testing sessions.
  - b. DOC upgrades - chairs. We ordered eight more chairs that will make our existing eight we have.
5. ARES/RACES news and updates: Tim W6TST. A week from today – SBC Forum for Sea Otter review and ICS forms training.
6. Net Control:  
April – Billy W6WKB  
May – Mel KK6MES  
June – Heatherly N6HKT  
July – Sara KJK6SASA  
August – Dave Hitch KO6AVA

#### PROJECTS

7. N6SBC Repeater, upgrades and maintenance. Ron KD6ZXG. We changed our link system between our four repeaters and performed other upgrades last month. Jack, Mel, Tony and Ron put in two long days at both Call Mountain and Bear Valley repeaters. Call Mt. has a new link antenna, two new link radios and a new controller. At Bear Valley, they did some weed control and redirected one of the link antennas away from Park Hill to now point at Call Mountain. Ron reported that the reception on Hernandez Valley is still not optimal and there is some additional tweaking to do.  
Next, Ron wants to insulate the Hernandez Valley container and replace some coax at Call Mountain and Bear Valley. The roofing material on Call Mountain needs to be replaced.
8. San Juan Canyon (SJC) Communications Support. Mel KK6MES, updates. Don't have a date for the class in April at Pioneer Park in SJC, so it will be pushed out to May.
9. SBCARA club engagement. Billy W6WBK
  - a. SBCARA sponsored testing, FCC licensing: Committee report, Ron, Tim and Heatherly. We are still discussing. 1. Send someone a congratulations, SBC residents. 2. give them a \$35 gift

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card if they come to a meeting. (DX Engineering, HRO?) Dave Hitch says the “free” GigaParts/QRZ radio is not so free (\$55 in extras needed). Tim is thinking give them a radio that is ready to go already programmed. Let’s narrow it down and make a proposal next month.

- b. Workshops, tutorials: Tim – Start in May after Sea Otter. CORES is even more challenging now with Two-Factor Authentication (2FA).
- c. Outreach: Ham Help. No new requests yet. Tim still has to make the separate Ham Help page on the SBCARA website. Survey results, only one responder. Can we have a booth at the Farmer’s Market on Wednesday night to get visibility Tim will ask Chelsi in the OES office about it.
- d. Funds to cover county fair club engagement giveaways? No action on this item.

## EVENTS

11. Past Events:

12. Upcoming events:

- a. Forum next week
- b. April 18 - 21, Sea Otter Classic, updates: Tim W6TST - almost all volunteer slots full. Looks like they are communicating about course changes are happening this year! We know about the family fun ride and the fondo ride, so no surprises there.
- c. May 11<sup>th</sup> next Ham Cram and Exam 13 of 16 seats are full.
- d. May 14 Forum – Kristen McIntyre ARRL VP will talk about Transformers and give an update on what is happening at ARRL HQ – Zoom only
- e. Sequoia Century cycling race – June 2<sup>nd</sup>
- f. Field Day Fourth weekend in June: June 22-23<sup>rd</sup>, Cienega School
- g. Golden Eagle – Wednesday, June 26<sup>th</sup> Bay area exercise – disaster scenario
- h. July 13<sup>th</sup> DOC Cleaning and BBQ
- i. National Night Out, August 6<sup>th</sup>.
- j. CalOES Exercise – Saturday, August 24<sup>th</sup> - coastal region – disaster scenario
- k. San Benito County Fair, Oct 4-6<sup>th</sup>.
- l. Pacificon Oct 18-20<sup>th</sup> at the San Ramon Marriott

## OTHER

Adjourn moved Heatherly to adjourn the meeting, seconded by Benson. The meeting was adjourned at 2007.

*Attachments: Treasurer's reports*

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**San Benito County Amateur Radio Association**  
**Income & Expense Detail**  
 Month of March 2024

<u>Date</u>	<u>Num</u>	<u>Name</u>	<u>Memo</u>	<u>Debit</u>	<u>Credit</u>	<u>Balance</u>
<b>Ordinary Income/Expense</b>						
<b>Income</b>						
<b>Donations</b>						
<b>Donation - Corporate/Employee</b>						
03/29/2024	EFT		IBM		100.00	100.00
Total Donation - Corporate/Employee				0.00	100.00	100.00
Total Donations				0.00	100.00	100.00
<b>Grants</b>						
<b>Grant - IBM</b>						
03/29/2024	EFT		Deposit		1,000.00	1,000.00
Total Grant - IBM				0.00	1,000.00	1,000.00
Total Grants				0.00	1,000.00	1,000.00
<b>Interest</b>						
03/29/2024			Deposit		0.12	0.12
Total Interest				0.00	0.12	0.12
<b>Membership Dues</b>						
03/28/2024	EFT	PayPal	Deposit		38.22	38.22
Total Membership Dues				0.00	38.22	38.22
<b>Other Income</b>						
03/04/2024		Bolado Park - 33 Ag District	Fair booth		75.00	75.00
Total Other Income				0.00	75.00	75.00
<b>VE Testing Fees</b>						
03/28/2024	EFT	PayPal	Deposit		37.24	37.24
Total VE Testing Fees				0.00	37.24	37.24
Total Income				0.00	1,250.58	1,250.58
<b>Expense</b>						
<b>DOC Expenses</b>						
<b>Office Furniture</b>						
03/28/2024	DEBIT	Amazon	Chairs	382.36		382.36
Total Office Furniture				382.36	0.00	382.36
Total DOC Expenses				382.36	0.00	382.36

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 Month of March 2024

Date	Num	Name	Memo	Debit	Credit	Balance
<b>Equipment Budget</b>						
<b>Trailer Equipment</b>						
03/25/2024	DEBIT	Zamp Solar	Solar controier	163.71		163.71
03/25/2024	DEBIT	Amazon	Solar equipment	617.20		780.91
03/27/2024	DEBIT	Amazon	Ladder	163.86		944.77
Total Trailer Equipment				944.77	0.00	944.77
Total Equipment Budget				944.77	0.00	944.77
<b>Special Projects</b>						
<b>Sea Otter</b>						
03/04/2024	DEBIT	Zazzle Inc	Magnetic sign	17.60		17.60
03/05/2024	444	Brianna Acosta	Artwork logo	50.00		67.60
03/05/2024	DEBIT	Zazzle Inc	13 Magnetic signs	228.80		296.40
Total Sea Otter				296.40	0.00	296.40
Total Special Projects				296.40	0.00	296.40
Total Expense				1,623.53	0.00	1,623.53
Net Ordinary Income				1,623.53	1,250.58	-372.95
<b>Net Income</b>				<b>1,623.53</b>	<b>1,250.58</b>	<b>-372.95</b>

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8:59 PM

March 31, 2024  
 Cash Basis

**San Benito County Amateur Radio Association**  
**Budget vs. Actual 2024**  
 January through March 2024

	Jan - Mar 24	Budget
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
<b>Donations</b>		
Donation - Corporate/Employee	300.00	1,200.00
Donation - General	275.30	500.00
Donation - Holiday Party	53.42	0.00
<b>Total Donations</b>	<u>628.72</u>	<u>1,700.00</u>
<b>Grants</b>		
Grant - IBM	1,000.00	500.00
Grant - Other	0.00	2,000.00
<b>Total Grants</b>	<u>1,000.00</u>	<u>2,500.00</u>
Interest	0.37	1.00
Membership Dues	252.88	600.00
Other Income	75.00	49.00
SBCARA Clothing Purchase	7.73	500.00
VE Testing Fees	645.06	500.00
<b>Total Income</b>	<u>2,809.56</u>	<u>5,850.00</u>
<b>Expense</b>		
<b>Administrative Budget</b>		
Club Promotion Expense	80.00	1,000.00
Dues		
NARCC Dues	20.00	20.00
<b>Total Dues</b>	<u>20.00</u>	<u>20.00</u>
Ham Club Online	0.00	50.00
Holiday Party	0.00	500.00
Office Expense	25.00	100.00
SBCARA Clothing Expense	1,410.52	50.00
VE Testing Expense	370.58	1,000.00
Work Session Refreshments	0.00	250.00
<b>Total Administrative Budget</b>	<u>1,906.10</u>	<u>2,970.00</u>
<b>DOC Expenses</b>		
Office Furniture	480.67	400.00
Repairs and Maintenance	0.00	1,500.00
<b>Total DOC Expenses</b>	<u>480.67</u>	<u>1,900.00</u>
<b>Equipment Budget</b>		
Repeater Upgrades	0.00	1,500.00
Trailer Equipment	983.00	1,500.00
<b>Total Equipment Budget</b>	<u>983.00</u>	<u>3,000.00</u>
<b>Special Projects</b>		
Rural School Project	0.00	200.00
SAR Topo	300.00	300.00
Sea Otter	298.40	600.00
StarLink	136.50	450.00
<b>Total Special Projects</b>	<u>732.90</u>	<u>1,550.00</u>
<b>Total Expense</b>	<u>4,102.67</u>	<u>9,420.00</u>
<b>Net Ordinary Income</b>	<u>-1,493.11</u>	<u>-3,570.00</u>
<b>Net Income</b>	<u><u>-1,493.11</u></u>	<u><u>-3,570.00</u></u>

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**SBCARA**  
**ACCOUNT BALANCES**  
**As of March 31, 2024**



Chase checking: General Fund	\$	1,625.64
Chase checking: Depreciation Fund	\$	5,718.26
Chase savings account	\$	14,730.54
PayPal account	\$	24.01
<b>Total</b>	<b>\$</b>	<b>22,098.45</b>