

San Benito County Amateur Radio Association
3226 Southside Road, Hollister, CA 95023
January 2, 2024 7pm
Meeting Minutes

1. Meeting call to order by Sara KJ6SAS
 - a. Introductions. Sara Steiner/President (KJ6SAS), Mel Tolentino/Quartermaster (KK6MES), Tim Takeuchi/Advisory Chair (W6TST), George Hunt (N6GWH), Billy Boltz/Membership Chair W6WKB), Heatherly Takeuchi/Secretary (N6HKT), Ron Ross/Treasurer (KD6ZXG), Vince Munoz, Benson Wong (K6BEN)
 - b. Acknowledge returning board members

BUSINESS

2. Secretary's Report: Heatherly N6HKT – nothing to approve as we had no December meeting.
3. Treasurer's Report: Ron KD6ZXG
 - a. Review and approve Treasurer's Reports
 - b. Approve 2024 draft budget.

The new program to pay for testing and licensing was reviewed.
It was moved by Billy and seconded by George to approve the new Free Testing Program. Passed by voice vote.
 - c. Notes on OES funds: Ron explained how we recommend to the county (OES) what equipment we need, the county approves and purchases the equipment. This equipment belongs to OES, yet we have it in our possession. Ron mentioned that we should have a priority list of what items come first (e.g. buy lithium batteries for Hernandez and put those in the trailer). Tim is the point of contact with OES.
4. Quartermaster Report: Mel KK6MES
 - a. Tagging equipment. Asset Tiger software, Asset Tag labels.

Good news: Hernandez and Call Mountain are done. Bad news: the software didn't work without internet connection. Mel hoped to finish the tagging over the holidays. Sara said she will help finish. Perhaps we can have an inventory day. He still needs to get to the South County repeater.
5. ARES/RACES news and updates: Tim W6TST

The SHARES equipment is starting to be used (the new CODAN equipment). We were even able to do 160! Antenna needs to be a little taller. Perhaps we can raise the ends to help. The check-in tomorrow (California state) will use regular radios for first half, then the CODAN radio for the second half. 1030 at 7.4035 USB
SEA OTTER CLASSIC – Tim is working with them for where the ham stations will be. Several of the events are changing days. The volunteer email will go out soon.
6. Net Control:

January – Benson K6BEN	March – Sara
February – Ron	April – Billy
May –	June – Heatherly

PROJECTS –

7. N6SBC Repeater, upgrades and maintenance: Ron KD6ZXG

We are starting to change our link frequencies. Right now, Bear Valley is linked to Hernandez only. Call Mountain and Park Hill are linked. Still need to link the two groups. Need to wait until it dries up a little.
We are getting some interference from an SLO repeater (on Butte Peak) which is close to our frequency.
8. San Juan Canyon (SJC) Communications Support: Mel KK6MES, GMRS Mel said they are having Nets. Mel is joining from his home and Benson was able to receive from inside the gym. It is not working just now. The SJC GMRS repeater is managed by them for their emergency use. It is up to them if they want to share their repeater/frequency with others.

It was discussed that maybe SBCARA should get a GMRS repeater as well for public use and that would be a GMRS frequency we could share on our website.

San Benito County Amateur Radio Association

3226 Southside Road, Hollister, CA 95023

January 2, **2024** 7pm

Meeting Minutes

9. SBCARA engagement: Free amateur radio testing and reimbursement for ham and GMRS licensing.

EVENTS

11. Past Events

- a. Dec 8, Holiday party. Heatherly, Sara: everyone had a great time and went home with a door prize.

12. Upcoming events:

- a. Jan 17, Ham Fun on Zoom at 1900 – Dave Casler – K0OEG from “Ask Dave” on YouTube.
- b. Jan 9, SBCARA Forum 1900 – Kristen McIntyre, our Pacific Division Director, is presenting “Ground is a Myth.”
- c. Jan 27, Winter Field Day. Tim – no news yet.
- d. TBD - Amateur radio documentary, "The History Makers", Epicenter, Hollister. Heatherly
- e. Feb 10, VE Ham Cram and Exam session, Epicenter, Hollister. Heatherly
- f. April 18 - 21, Sea Otter Classic. Tim. See above.

OTHER

Adjourn

Mel moved that we adjourn the meeting. Tim seconded the motion. We adjourned at 2023

Attachments:

Treasure's Reports

Proposed 2024 budget

SBCARA sponsored GMRS and Amateur test and licensing, submitted by Mel

"The History Makers" flyer



San Benito County Amateur Radio Association

2024 Approved Budget (1/2/2024)

REVENUE ITEMS

Donations - General	\$ 500
Donations - Corporate/employee payroll	\$ 1,200
Grant - IBM	\$ 500
Grant - Other	\$ 2,000
Membership Dues	\$ 600
License Testing Income	\$ 500
SBCARA Clothing purchase	\$ 500
Holiday Party income	\$ 200
Interest	\$ 1
Other	\$ 49

Total Revenue **\$ 6,050**

EXPENSE ITEMS

Administrative Budget

Insurance-Liability	\$300
Insurance-Equipment	\$250
Dues-NARCC	\$20
Website	
Office Expense	\$100
License testing expense	\$1,000
License testing equipment	\$50
Club Promotion Expense	\$1,000
Holiday Party	\$500
Clothing purchases	\$50
Ham club Online donation	\$50

Equipment Budget

Trailer	\$1,500
Repeater network	\$1,500

DOC Maintenance/Repairs/Improvements

Repairs & Maintenance	\$1,500
New chairs	\$400

Special Projects

Sea Otter Classic	\$600
Rural School Project	\$200
SAR Topo	\$300
StarLink	\$450

Budget Comments	Notes
Bike event	
Purchased 5 year plan in 2022, expires in 2027	
Reimburse FCC license fees for members	Note 1
	Note 2
	Note 3
New Carpet	Note 2
License testing and fee reimbursement	Note 2

Contribution to Asset Accounts		
Repeater & Trailer Depreciation Fund	\$1,000	Note 4
Total Expenses	\$10,770	
Annual Net Income (Loss)	(\$4,720)	

2024 Budget Notes

- Note 1 New licensees and upgrades; county residents only
- Note 2 Spending authority - Tim
- Note 3 Spending authority - Ron
- Note 4 Spending authority - Board

SBCARA
ACCOUNT BALANCES
As of Decemberr 31, 2023



Chase checking: General Fund	\$ 2,708.06
Chase checking: Depreciation Fund	\$ 4,718.26
Chase savings account	\$ 14,730.17
PayPal account	\$ 106.63
Total	\$ 22,263.12

Last two year balances

<i>December 31, 2021</i>	\$ 20,246.03
<i>December 31, 2022</i>	\$ 22,712.77

6:33 PM

January 1, 2024

Cash Basis

San Benito County Amateur Radio Association
Income & Expense Detail
Janaury 1 to December 31, 2023

Date	Num	Name	Memo	Debit	Credit	Balance
Ordinary Income/Expense						
Income						
Donations						
Donation - Amazon Smile						
02/10/2023	EFT	Amazon	Deposit		38.40	38.40
05/03/2023	EFT	Amazon	Deposit		20.65	59.05
05/19/2023	EFT	Amazon			44.31	103.36
Total Donation - Amazon Smile				0.00	103.36	103.36
Donation - Corporate/Employee						
01/27/2023		Benevity Fund -...	Microsoft		33.33	33.33
01/30/2023			IBM		50.00	83.33
02/28/2023	EFT	Benevity Fund -...	IBM		50.00	133.33
03/28/2023		Benevity Fund -...	IBM		100.00	233.33
04/25/2023	EFT	Benevity Fund -...	IBM		100.00	333.33
06/27/2023	EFT		IBM		200.00	533.33
07/03/2023	EFT		IBM		150.00	683.33
08/24/2023	EFT		IBM		100.00	783.33
09/29/2023	EFT		IBM		100.00	883.33
10/25/2023	EFT		IBM		100.00	983.33
12/06/2023	EFT		IBM		150.00	1,133.33
12/29/2023			Deposit		50.00	1,183.33
Total Donation - Corporate/Employee				0.00	1,183.33	1,183.33
Donation - General						
01/03/2023		PayPal	Deposit		97.52	97.52
01/30/2023		PayPal	Deposit		48.02	145.54
01/30/2023		Network for Good	Nov 23, 2022 Giving Tuesday		100.00	245.54
04/27/2023	EFT	PayPal	Deposit		175.98	421.52
08/03/2023	CASH				5.00	426.52
08/03/2023	EFT	PayPal			19.11	445.63
09/25/2023	EFT	PayPal	Deposit		1.00	446.63
12/22/2023	EFT	PayPal	Deposit		153.11	599.74
12/23/2023			Deposit		250.00	849.74
Total Donation - General				0.00	849.74	849.74
Total Donations				0.00	2,136.43	2,136.43
Grants						
Grant - IBM						
06/27/2023	EFT		IBM		500.00	500.00
Total Grant - IBM				0.00	500.00	500.00

6:33 PM

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Income & Expense Detail
January 1 to December 31, 2023

Date	Num	Name	Memo	Debit	Credit	Balance
Grant - Other						
05/08/2023			Filed event reimbursent		2,430.00	2,430.00
		Total Grant - Other		0.00	2,430.00	2,430.00
		Total Grants		0.00	2,930.00	2,930.00
Holiday Party Income						
12/23/2023			Deposit		6.00	6.00
		Total Holiday Party Income		0.00	6.00	6.00
Interest						
01/31/2023			Deposit		0.13	0.13
02/28/2023			Deposit		0.11	0.24
03/31/2023			Deposit		0.12	0.36
04/28/2023			Deposit		0.11	0.47
05/30/2023			Deposit		0.13	0.60
06/30/2023			Deposit		0.12	0.72
07/31/2023			Deposit		0.12	0.84
08/31/2023			Deposit		0.12	0.96
09/29/2023			Deposit		0.12	1.08
10/31/2023			Deposit		0.13	1.21
11/30/2023			Deposit		0.12	1.33
12/29/2023			Deposit		0.12	1.45
		Total Interest		0.00	1.45	1.45
Membership Dues						
01/03/2023		PayPal	2023		38.22	38.22
01/30/2023		PayPal	Deposit		135.74	173.96
01/30/2023			Deposit		70.00	243.96
04/27/2023	EFT	PayPal	Deposit		19.55	263.51
08/03/2023	EFT	PayPal			19.11	282.62
09/25/2023	EFT	PayPal	Deposit		19.52	302.14
11/27/2023		PayPal	2024		38.22	340.36
11/27/2023			2024		20.00	360.36
12/22/2023	EFT	PayPal	2024		172.86	533.22
12/23/2023			2024		200.00	733.22
		Total Membership Dues		0.00	733.22	733.22
Other Income						
08/03/2023	CASH		Equipment sale		280.00	280.00
08/03/2023	EFT	PayPal	Equipment Sale		590.05	870.05
08/10/2023	428		Cash for change - swap meet	200.00		670.05
08/23/2023	CASH		Equipment sale - swap meet		345.00	1,015.05
		Total Other Income		200.00	1,215.05	1,015.05

6:33 PM

January 1, 2024

Cash Basis

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Income & Expense Detail
Janaury 1 to December 31, 2023

Date	Num	Name	Memo	Debit	Credit	Balance
SBCARA Clothing Purchase						
08/03/2023	EFT	PayPal	Badge		7.35	7.35
12/22/2023	EFT	PayPal	Deposit		175.52	182.87
12/23/2023			Deposit		110.00	292.87
Total SBCARA Clothing Purchase				0.00	292.87	292.87
VE Testing Fees						
01/03/2023		PayPal	Deposit		45.26	45.26
01/30/2023		PayPal	Deposit		168.48	213.74
01/30/2023			Deposit		20.00	233.74
02/27/2023	EFT	PayPal	Deposit		13.23	246.97
02/28/2023			Deposit		25.00	271.97
04/27/2023	EFT	PayPal	Deposit		37.24	309.21
05/30/2023	EFT	PayPal			54.33	363.54
06/08/2023	CASH				28.00	391.54
06/27/2023	CASH				39.00	430.54
08/03/2023	EFT	PayPal	Deposit		61.25	491.79
08/23/2023	CASH/...		Deposit		50.00	541.79
09/25/2023	EFT	PayPal	Deposit		37.24	579.03
11/27/2023		PayPal	Deposit		109.27	688.30
11/27/2023			Deposit		25.00	713.30
12/27/2023	EFT	PayPal	Deposit		164.17	877.47
Total VE Testing Fees				0.00	877.47	877.47
Total Income				200.00	8,192.49	7,992.49
Expense						
Account Error						
08/21/2023	DEBIT	eBay		19.61		19.61
08/23/2023	CHECK		Correct wrong account from 8/21/2023		19.61	0.00
Total Account Error				19.61	19.61	0.00
Administrative Budget						
Club Promotion Expense						
08/15/2023	430	Sara Steiner	HTs for prizes - Reimbursement	58.44		58.44
08/17/2023	DEBIT	Vista Print	Stickers for fair	29.48		87.92
08/21/2023	DEBIT	Amazon	Crayons for fair	39.32		127.24
09/30/2023	433	Sara Steiner	County Fair	106.52		233.76
10/25/2023	435	Sara Steiner	Study guides reimbursement	89.68		323.44
Total Club Promotion Expense				323.44	0.00	323.44

6:33 PM

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Date	Num	Name	Memo	Debit	Credit	Balance
Dues						
NARCC Dues						
01/04/2023		Northern Amat...	2023	20.00		20.00
		Total NARCC Dues		20.00	0.00	20.00
		Total Dues		20.00	0.00	20.00
Ham Club Online						
01/24/2023	DEBIT	Ham Club Online		50.00		50.00
		Total Ham Club Online		50.00	0.00	50.00
Holiday Party						
11/20/2023	DEBIT	Target		32.98		32.98
11/21/2023	DEBIT	Ace Hardware	Gifts	25.00		57.98
11/21/2023	DEBIT	San Benito Bene	Gifts	21.25		79.23
12/29/2023	439	Sara Steiner	Gifts	67.08		146.31
12/29/2023	438	Sara Steiner	Food	387.02		533.33
		Total Holiday Party		533.33	0.00	533.33
Insurance						
Insurance - Equipment						
05/11/2023	EFT	Risk Strategies ...		218.58		218.58
		Total Insurance - Equipment		218.58	0.00	218.58
Insurance - Liability						
04/18/2023	EFT	Risk Strategies ...		300.00		300.00
		Total Insurance - Liability		300.00	0.00	300.00
		Total Insurance		518.58	0.00	518.58
Office Expense						
08/27/2023	431	Dept of Justice	RRF-1 filing fee	25.00		25.00
		Total Office Expense		25.00	0.00	25.00
SBCARA Clothing Expense						
08/03/2023	424	Tim Takeuchi	Badge	7.00		7.00
12/29/2023	DEBIT	Safegard Busin...		1,410.52		1,417.52
		Total SBCARA Clothing Expense		1,417.52	0.00	1,417.52

6:33 PM

January 1, 2024

Cash Basis

San Benito County Amateur Radio Association
Income & Expense Detail
Janaury 1 to December 31, 2023

Date	Num	Name	Memo	Debit	Credit	Balance
VE Testing Expense						
01/20/2023	DEBIT	Nob Hill		28.15		28.15
01/20/2023	DEBIT	Sudnuts		16.61		44.76
01/27/2023	DEBIT	W5YI		77.00		121.76
02/16/2023	EFT	W5YI		7.00		128.76
05/12/2023	DEBIT	W5YI		7.00		135.76
05/18/2023	DEBIT	W5YI		63.00		198.76
06/07/2023	425	Heatherly Take...	Food	20.00		218.76
08/11/2023	DEBIT	Nob Hill		19.67		238.43
08/14/2023	DEBIT	Spudnuts		11.90		250.33
08/14/2023	DEBIT	Starbucks Coffee		21.00		271.33
08/16/2023	EFT	W5YI		42.00		313.33
11/03/2023	DEBIT	Postal Graphics		84.78		398.11
11/03/2023	DEBIT	Nob Hill		35.75		433.86
11/06/2023	DEBIT	Spudnuts		16.56		450.42
11/13/2023	EFT	W5YI		70.00		520.42
11/27/2023	436	Community Fo...	Epicenter rental	50.00		570.42
Total VE Testing Expense				570.42	0.00	570.42
Total Administrative Budget				3,458.29	0.00	3,458.29
DOC Expenses						
Office Furniture						
02/06/2023	DEBIT	Amazon	Chairs	230.30		230.30
07/03/2023	EFT	Amazon	Credit for chairs		230.30	0.00
Total Office Furniture				230.30	230.30	0.00
Repairs and Maintenance						
07/23/2023	423	Heatherly Take...	Work sesssion lunch	113.39		113.39
08/03/2023	426	Mel Tolentino	Door locks	224.04		337.43
Total Repairs and Maintenance				337.43	0.00	337.43
Storage Containers						
08/03/2023	427	Mel Tolentino		158.48		158.48
Total Storage Containers				158.48	0.00	158.48
Total DOC Expenses				726.21	230.30	495.91
Equipment Budget						
Misc Equipment Items						
04/05/2023	DEBIT	Lenovo	Laptop warranty two years	33.00		33.00
05/17/2023	DEBIT	Smart Sign	Inventory tags	511.64		544.64
Total Misc Equipment Items				544.64	0.00	544.64

6:33 PM

January 1, 2024

Cash Basis

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Janaury 1 to December 31, 2023

Date	Num	Name	Memo	Debit	Credit	Balance
Repeater Upgrades						
05/08/2023	DEBIT	eBay	Connectors	35.31		35.31
08/07/2023	DEBIT	Amazon	Connectors	37.12		72.43
08/08/2023	DEBIT	Amazon	Connectors	19.96		92.39
10/10/2023	EFT	Megawatt Pow...	Power supply Call Mountain (via PayPal)	79.18		171.57
12/06/2023	DEBIT	Action Commu...	Cables	64.89		236.46
12/06/2023	DEBIT	DX Engineering	Misc parts	210.03		446.49
Total Repeater Upgrades				446.49	0.00	446.49
Trailer Equipment						
04/05/2023	DEBIT	Amazon	Equipment	81.50		81.50
04/05/2023	DEBIT	Amazon	Equipment	42.58		124.08
04/20/2023	DEBIT	O'Reilly Auto P...	Hitch ball	18.56		142.64
07/31/2023	DEBIT	Star Concrete	Gravel for storage pad	213.04		355.68
08/28/2023	DEBIT	Amazon	Converter	39.32		395.00
08/28/2023	DEBIT	Amazon	Electrical	219.57		614.57
08/28/2023	DEBIT	Hitched 4 Fun	Starlink antenna parts	266.26		880.83
09/14/2023	DEBIT	Amazon	Camera	300.02		1,180.85
09/15/2023	DEBIT	Amazon	Camera	17.36		1,198.21
10/10/2023	CHK		Credit return for equipment		52.07	1,146.14
Total Trailer Equipment				1,198.21	52.07	1,146.14
Total Equipment Budget				2,189.34	52.07	2,137.27
Special Projects						
License testing equipment						
01/05/2023	DEBIT	Amazon	Tablets	667.47		667.47
01/10/2023	DEBIT	Amazon	Supplies	44.61		712.08
10/03/2023	434	Heatherly Take...	Rack card reimbursement	116.22		828.30
Total License testing equipment				828.30	0.00	828.30
SAR Topo						
01/24/2023	DEBIT	CalTopo	Software	300.00		300.00
Total SAR Topo				300.00	0.00	300.00
StarLink						
02/01/2023	DEBIT	StarLink	Equipment purchase	702.55		702.55
02/27/2023	DEBIT	StarLink	1 month activation	135.00		837.55

San Benito County Amateur Radio Association
Income & Expense Detail
Janaury 1 to December 31, 2023

Date	Num	Name	Memo	Debit	Credit	Balance
03/30/2023	DEBIT	StarLink	Assessories	169.33		1,006.88
09/25/2023	DEBIT	StarLink	1 month activation	116.57		1,123.45
Total StarLink				1,123.45	0.00	1,123.45
Total Special Projects				2,251.75	0.00	2,251.75
Total Expense				8,645.20	301.98	8,343.22
Net Ordinary Income				8,845.20	8,494.47	-350.73
Net Income				8,845.20	8,494.47	-350.73

San Benito County Amateur Radio Association
Budget vs. Actual 2023
2023 Year End

	Jan - Dec 23	Budget
Ordinary Income/Expense		
Income		
Donations		
Donation - Amazon Smile	103.36	100.00
Donation - Corporate/Employee	1,183.33	1,500.00
Donation - General	849.74	500.00
Total Donations	2,136.43	2,100.00
Grants		
Grant - Community Foundation	0.00	3,000.00
Grant - IBM	500.00	500.00
Grant - Other	2,430.00	2,000.00
Total Grants	2,930.00	5,500.00
Holiday Party Income	6.00	200.00
Interest	1.45	1.00
Membership Dues	733.22	600.00
Other Income	1,015.05	49.00
SBCARA Clothing Purchase	292.87	50.00
Special Fundraiser	0.00	1,000.00
VE Testing Fees	877.47	1,500.00
Total Income	7,992.49	11,000.00
Expense		
Administrative Budget		
Club Promotion Expense	323.44	1,000.00
Dues		
NARCC Dues	20.00	20.00
Total Dues	20.00	20.00
Ham Club Online	50.00	50.00
Holiday Party	533.33	500.00
Insurance		
Insurance - Equipment	218.58	200.00
Insurance - Liability	300.00	300.00
Total Insurance	518.58	500.00
Misc expense	0.00	100.00
Office Expense	25.00	75.00
SBCARA Clothing Expense	1,417.52	1,425.00
VE Testing Expense	570.42	1,000.00
Website Expense	0.00	100.00
Total Administrative Budget	3,458.29	4,770.00

6:36 PM

January 1, 2024

Cash Basis

San Benito County Amateur Radio Association
Budget vs. Actual 2023
2023 Year End

	Jan - Dec 23	Budget
DOC Expenses		
Office Furniture	0.00	400.00
Repairs and Maintenance	337.43	100.00
Storage Containers	158.48	100.00
Total DOC Expenses	495.91	600.00
Equipment Budget		
Misc Equipment Items	544.64	750.00
Repeater Upgrades	446.49	1,500.00
Trailer Equipment	1,146.14	1,325.00
Total Equipment Budget	2,137.27	3,575.00
Special Projects		
ADA Ramp	0.00	3,000.00
APRS/Weather Station	0.00	300.00
High School Radio Project	0.00	100.00
License testing equipment	828.30	833.32
San Juan Canyon Repeater	0.00	500.00
SAR Topo	300.00	350.00
Sea Otter	0.00	200.00
StarLink	1,123.45	1,150.00
Total Special Projects	2,251.75	6,433.32
Total Expense	8,343.22	15,378.32
Net Ordinary Income	-350.73	-4,378.32
Net Income	-350.73	-4,378.32



Radio Communications for Everyday or Emergency Use

GMRS and Ham License and Upgrades for FREE!

As an incentive to broaden and enhance our members' radio communication expertise, SBCARA will rebate your FCC and VE fees in obtaining your Amateur (ham) or Amateur upgrade license. Take your ham license or license upgrade from us for FREE and you will also get a Gift Card to cover the \$35 FCC licensing fee.

Or alternatively, you may get a Gift Card to cover your GMRS FCC license fee. There is NO test for a GMRS license, you only need to apply and pay a \$35 fee which will cover your entire family.

You must be a current member of SBCARA and reside in the county of San Benito. One gift card per member. Limited quantity available.

[Get Your GMRS License Here](#)



[Get Your Ham License or Upgrade Here](#)



San Benito County Amateur Radio Association
3226 Southside Road, Hollister, CA 95023
January 2, 2024 7pm
Meeting Minutes

History Makers

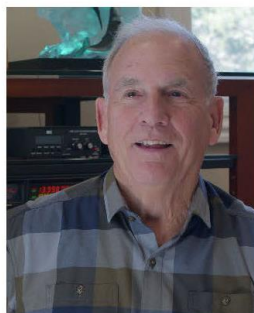
A Documentary Film Series



Jim Tripp WA6DIJ



Heatherly Takeuchi N6HKT

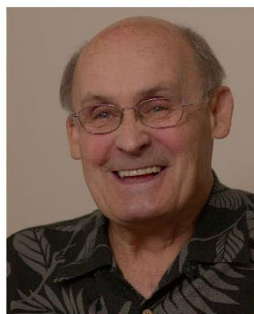


Dan McCranie AA6GG



Kristin McIntyre K6WX

Cat's Whisker and other Ham Radio Stories



Eric Hilding K6VVA